

# Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

**Meeting Minutes of 10 December 2014**  
(Submitted by Craig H. Kampmier, Secretary)

**ATTENDEES:** ( • = present)

Member Organization	Representative
Aramark	Robin Guevarez
• Brown University	• Henry Huppert
	Stephen Morin
City of Providence, Planning & Development	Dave Everett
City of Providence, Department of Inspections & Standards	Peter D. Carnevale
Community Group Representative	Vacant
• Contech Medical	• Collin Guibeau
	Paul Lachance
• Dominion Energy	• Chris O'Connell
Enterprise Products	Gary Waldron
Exxon Mobil	John S. Andrade
• Ferguson Perforating	• Bob Audette
	Bill Ostigay
Holcim US	Barry Nugent
	Scott Smith
Hudson	Joe Murphy
• Johnson & Wales University	Chris Harwood
	• Susan Mayo
	• Richard Moore
Lehigh Cement	Jeffrey Halliday
Lifespan / RI Hospital, The Miriam Hospital	Peter Ginaitt
• Mahr Federal, Inc.	• Thomas Armstrong
	• Carol Gaboriault
Meeting Street School	Jim Butterworth
Miriam Hospital	Kenneth McParlin
• Narragansett Bay Commission	Dave Aucoin
	Kerry Britt
National Grid	• Brendan Cunha
Providence & Worcester Railroad	Steve Buckless
	Andrew Zompa
• Providence Emergency Management Agency	Peter Gaynor
	• Peter Marinucci

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• Providence Fire Department	• Jeffrey Varone
Providence Port	Steve Curtis
• RI Attorney General	• Christian F. Capizzo
RIBI Security	Bob Johnson
	Carl Santilli
	Kevin Laiter
• RI Committee on Occupational Safety & Health (RICOSH)	• Jim Celenza
RI Department of Environmental Management (DEM)	Jill Eastman
RI Department of Health (DoH)	David Balbi
• RI Department of Labor & Training (DLT)	• James Larisa
• RI Disaster Medical Assistance Team (DMAT) & Medical Reserve Corps (MRC)	• Craig H. Kampmier
• RI Emergency Management Agency (RIEMA)	• Paul D'Abbraccio
RI Public Transit Authority (RIPTA)	Jamie Pereira
	Michael Vignale
• RI School of Design (RISD)	• Alan Cantara
Roger Williams Medical Center, St. Joseph's / CharterCARE Health Partners	Scott Atkins
	Gina Gilmore
• Save the Bay	• Michael Russo
Seebald & Associates	Ray Seebald
Sims Metal Management	Michael Weiderman
	Scott Jacobs
• Univar USA	Mike Duchesne
	Mitch Stevens
	• Brian Strayer
	Michael Turbitt
• U.S. Coast Guard	Keith T. Hanley
	John T. Kondratowicz
	Erin G. Lambie
	Joanna L. Moran
	Joshua I. Nix
	• Peter A. Popko
	• Matt Massey
	• Peter Freese
U.S. Dept. of Labor, Occupational Safety & Health Administration	

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	U.S. Environmental Protection Agency Region 1		Jim Gaffey
	Women & Infants Hospital		Matt Griswold
•	RI LEPC #4	•	E. Stefan Coutoulakis
•	<a href="#">Rentsys</a>	•	<a href="#">Sandy Ruzanski</a>
	Member(s) of the Public		

- Meeting was called to order at 10:02 a.m. by Chairperson Jeffrey Varone, Battalion Chief, Providence Fire Department, in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903. Although the room was absent of a U.S. Flag (with a note of need), the meeting began with The Pledge of Allegiance.
- Minutes from the 10 September 2014 meeting had been reviewed by the Chairperson, who received a motion and vote for their approval.

**Correspondence/Handouts:** The Chairperson presented a letter from the RI Attorney General's office regarding a summit on open meeting laws.

The Chairperson provided for everyone's self-introduction given the presence of new representatives / attendees at the meeting.

## Reports

### *City of Providence:*

Communications:

No Report

Emergency Management Agency (PEMA): *Peter Marinucci*

- PEMA has dedicated their new facility.
- Preparation is underway for winter activities.
- Preparing for reaccreditation.

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Providence Fire Department: *Battalion Chief Jeffrey Varone (LEPC #2 Chairperson)*

- Eight (8) people to the Hazardous Materials Conference in Plymouth, MA.
- Two (2) incidents: White powder substance at the U.S. Attorney General's Office; and on the eastside, a Patriot recycling truck dropped a diesel tank.
- Ongoing training.
- Awaiting RI Emergency Management Agency's decision regarding funding for training.

Inspections & Standards:	No Report.
Mayor's Press Office:	No Report.
Planning & Development:	No Report.
Police Department:	No Report.
Public Property:	No Report.
Public Schools:	No Report.
Public Works:	No Report.
Solicitor's Office:	No Report.
Tax Assessor:	No Report.

***State of Rhode Island:***

Department of Environmental Management (DEM):	No Report.
Department of Health (DoH):	No Report.

Department of Labor and Training (DLT): *James Larisa*

- Those who use a consultant for preparation of their Tier II need to share his letter with the consultant as the letter provides information and guidance about the Tier II and the report's submission. He receives submissions suggestive of the consultant(s) not being provided with all of the information.
- He receives many emails and phone calls, but as a one-person office, he replies and returns telephone calls when he can.

Emergency Management Agency (RIEMA):

- There was no SERC meeting in December.
- The commodity flow study can be kept internal because of sensitive information provided by businesses. Emergency responders do not want all of their planning

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information readily available externally. The study will be reviewed annually and updated to remain current.

RI Public Transit Authority (RIPTA): No Report  
State Emergency Response Commission (SERC): See RIEMA above.

***Federal Government:***

U.S. Department of Labor, Occupational Safety and  
Health Administration (OSHA): No Report  
U.S. Environmental Protection Agency (EPA): No Report

U.S. Coast Guard - Sector Southeastern New England: *Peter A. Popko*

**Ebola Preparedness**

The Coast Guard is working closely with federal and state partners to ensure that persons infected with Ebola do not enter the country via ships.

The Coast Guard receives 96 hour notice of all vessels coming from foreign ports and vets each vessel to assess any potential threat.

Any vessel that meets these criteria is given special attention:

*3-5-21 Rule: Having visited one of the 3 ebola countries in West Africa (Sierra Leone, Liberia, Guinea), within the last 5 ports of call and within 21 days.*

The Coast Guard has the legal authority to keep a vessel out of port if it presents a threat.

**Cyber Security for Coast Guard Regulated Vessels and Facilities**

On January 15<sup>th</sup>, the Coast Guard will hold a Public Meeting to discuss cyber security for MTSA regulated vessels and facilities in Washington DC. The meeting announcement will appear in the Federal Register. The meeting will take place at the DOT building, 1200 New Jersey Avenue, SE Washington DC, from 0900-1200. Reflecting the importance of this issue, Vice Admiral Michel, Deputy Commandant for Operations, will provide opening remarks.

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The Coast Guard has provided other information concerning cyber security for the MTS in various forms including on the Cyber Security mission tab of Homeport, and, most recently, on the [Maritime Commons Blog](http://mariners.coastguard.dodlive.mil) (<http://mariners.coastguard.dodlive.mil>). DHS Cyber Security Training is available: <http://www.dhs.gov/cybersecurity-training-exercises>

Cyber incidents should be reported as breaches of security to the National Response Center at [www.nrc.uscg.mil](http://www.nrc.uscg.mil) or 800-424-8802.

National Initiative for Cyber Security – This site contains training, awareness information, links to courses and specific information for various groups from commercial facilities to educational institutions.

<http://niccs.us-cert.gov/>

US Computer Emergency Readiness Team (CERT) - The Department of Homeland Security's United States Computer Emergency Readiness Team (US-CERT) leads efforts to improve the nation's cybersecurity posture, coordinate cyber information sharing, and proactively manage cyber risks to the Nation while protecting the constitutional rights of Americans. US-CERT strives to be a trusted global leader in cybersecurity - collaborative, agile, and responsive in a dynamic and complex environment.

<https://www.us-cert.gov/>

For more information about the Cyber Security Advisor (CSA) program, please contact either [CSE@hq.dhs.gov](mailto:CSE@hq.dhs.gov) or the Region 1 CSA Mr. Mike Leking directly at [micheal.leting@hq.dhs.gov](mailto:micheal.leting@hq.dhs.gov) or 202-382-8744.

## **Reporting Suspicious Unmanned Aircraft Systems (UAS) Activity in the Vicinity of Maritime Critical Infrastructure and Key Resources (CIKR).**

A UAS includes the unmanned aircraft and all associated system support equipment, control station, data links, telemetry, communications and navigation equipment, necessary to operate the unmanned aircraft. The FAA is developing regulations to better address UAS operations. Additional information on UAS is available at <http://www.faa.gov/uas/>.

Maritime Transportation Security Act (MTSA)-regulated vessel and facility operators are required to report suspicious activity to the National Response Center at 1-800-424-8802 IAW

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33 CFR 101.305. The general public is encouraged to report suspicious UAS activity via Americas Waterway Watch (AWW) (877)-24-WATCH (877-249-2824), and the DHS See Something, Say Something campaign. Given the inherently subjective nature of assessing suspicious activity, and the importance of reporting, observers should err on the side of caution and report activity whenever they are in doubt.

## **Suspicious Activity Reporting**

The Nationwide Suspicious Activity Reporting (SAR) Initiative (NSI) training strategy is a multifaceted approach designed to increase the effectiveness of state, local, and tribal law enforcement and public safety professionals and other frontline partners in identifying, reporting, evaluating, and sharing pre-incident terrorism indicators to prevent future acts of terrorism. To increase the effectiveness of this multifaceted approach, the NSI has developed training programs for frontline officers, analysts, and chief executives regarding the behaviors and indicators of terrorism-related criminal activity. Visit <http://nsi.ncirc.gov/> for more information about the NSI and to obtain current free suspicious activity training opportunities including downloadable training presentations.

The “If You See Something, Say Something™” public awareness campaign (<http://www.dhs.gov/if-you-see-something-say-something-campaign>), America’s Waterway Watch ([AWW.uscg.mil](http://AWW.uscg.mil)), and the NSI (<http://nsi.ncirc.gov/default.aspx>) all underscore the notion that homeland security begins with hometown security, where an alert public plays a critical role in keeping our nation safe.

## **Oil Spill Response Exercise**

PREP 2015 is both a functional and table top exercise sponsored by the First Coast Guard District and Coast Guard Sector Southeastern New England in coordination with the Rhode Island and Southeastern New England Area Committee (AC). This exercise satisfies the annual requirement for exercising the Area Contingency Plan. The scenario will involve a large accidental oil spill in the port of Providence.

When:  
January 8, 2015  
1 p.m. to 4 p.m.

Where:

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Note: During the morning of 8 January, selected agencies and organizations will participate in a spill notification and initial response action drill. The tabletop discussion in the afternoon will continue the scenario introduced in the morning.

## **Exercise Objectives:**

1. Validate roles, responsibilities, resource availability and authorities, organizational structures, coordination arrangements, and communications appropriate for pollution response activities.
2. Evaluate the ability to establish an appropriate IC or UC structure.
3. Evaluate the effectiveness/usefulness of the facility response plan and Area Contingency Plan in responding to the incident scenario.
4. Validate the ability to establish a common operating picture and an effective information management system for public information.

## ***Colleges/Universities:***

Brown University: *Henry Huppert*

- A residential fire exercise will be conducted in January.
- Training will be conducted in January while the students are on break

Community College of Rhode Island (CCRI): No Report

Johnson & Wales University (JWU): *Richard Moore*

- Siren testing will be conducted this Friday at noontime.

Providence College (PC): No Report  
Rhode Island College (RIC): No Report

Rhode Island School of Design (RISD): *Alan Cantara*



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- Public Safety and Risk Management training will be conducted in January.
- Met with Susan Mayo, JWU, regarding an active shooter drill.
- A recent meeting provided students with Ebola guidance because of holiday traveling.

University of Rhode Island (URI): No Report

***Hospitals:***

Butler Hospital:	No Report
Hasbro Children's Hospital:	+
Providence VA Medical Center:	No Report
Rhode Island Hospital:	No Report.
Roger Williams Medical Center:	No Report.
The Miriam Hospital:	+
Women & Infants Hospital:	No Report.

***Non-Governmental Organizations:***

Red Cross / Visiting Nurse Association (VNA): No Report.

RI Committee on Occupational Safety & Health (RICOSH): *Jim Celenza*

- Ed Collins has assumed the position vacated when Maryann Medeiros relocated to another U.S. DOL OSHA office.
- There is a presidential directive involving EPA and OSHA, which enhances a community's ability to respond to extremely hazardous materials. There is more focus on inspections. Jim Gaffey, EPA, can expound upon it at the March meeting.

***Industry:***

Facility Representatives / Owners:

- Ferguson Perforating: *Bob Audette*

-Hazard Communication training will be conducted this month.

Providence Harbor Co-op: No report.

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**Old Business:**

- Website. We still need to review our website content and needs. Felicia expressed interest, but has since left PEMA.
- RIEMA website. Paul D'Abbraccio is unsure of the website's status.

**New Business**

- LEPC #4 Chairperson extended an invitation for tomorrow, Thursday, Lenny Wallace from the EPA will speak on Tier II from 10 a.m. -12 noon at 742 Rod Road, and we are welcome to attend.
- Annual Tier II training will be conducted at URI in January.
- The Chair noted that RI Emergency Managers meet the second Wednesday of each month. A motion was made and seconded to change our quarterly meeting day to the second Tuesday of March, June, September, and December.
- Invitation was extended to conduct the Tuesday March 10<sup>th</sup> meeting at PEMA, 591 Charles Street, Providence. LEPC 2 attendees will be given a tour of the new facility after our meeting concludes.

**Adjournment:** The meeting adjourned at 10:42 a.m.

**The next LEPC 2 Quarterly Meeting will be held on TUESDAY 10 March 2015 at 10:00 a.m. in the PROVIDENCE EMERGENCY MANAGEMENT AGENCY (PEMA), 591 Charles St, Providence, RI 02904.**